



MUNICIPALITY OF NOVE

PROVINCE OF VICENZA

Nove
Centro di Antica
Tradizione Ceramica



REGULATIONS “CERAMICS FESTIVAL – YEAR 2025”

Article 1 – Methods of participation

Participation in the 28th Ceramics Festival is open to all those who submit a regular application **by 05/31/2025** , using the attached **Registration Form** , an integral part of these regulations, to be sent:

- by email to: info@festadellaceramica.it
- by post: to the address Comune di Nove – Piazza G. De Fabris 4 – 36055 Nove (VI)

The applications will be evaluated by a special commission.

The following are entitled to participate in the event:

- authors of OPI (creative works of the mind);
- subjects holding a VAT number;
- non-professional operators (so-called “ *hobbyists* ”)

In the interest of the event and on an exceptional basis, the Organization reserves the right to accept any applications received even after the indicated deadline.

For selection purposes, prospective participants must provide the following material:

- 1) **n. 3 photos** documenting your work, highlighting in the application the type of products you intend to exhibit, with the shortest side of at least 800 pixels (.jpg or .png file);
- 2) an **identifying photo** of your business (for format see above);
- 3) a description of the activity (maximum 320 characters excluding spaces);
- 4) **address** , telephone number, email address and website;
- 5) curriculum vitae;

If the aspiring participant has already participated in one of the last three editions and has already provided the above, he/she can ignore the requirements in points 1), 2), 3), 4) and 5), subject to changes.

Only items made by the exhibitor will be admitted and a practical demonstration of one's own artisanal work is encouraged.

For public safety reasons, demonstrations involving “fires and flames” must be previously communicated and authorized by the Organization.

The participation fee **does not include** exhibition structures (intended as gazebos, tables and benches), which may need to be requested and for which an additional fee is foreseen.

For logistical reasons, requests for facilities that have not been highlighted in the Registration Form cannot be accepted.

Article 2 – Participation Contribution

The 2025 participation fee is set at **130.00 euros** and includes:

- an electrical socket with a maximum capacity of 300 watts (use a 230 Volt CEE 16 industrial blue socket adapter);
- a neon light;
- an identification sign measuring 30x21 cm with the name and origin of the participant;
- a personalized graphic space with a photo and identification data on the paper map of the event;
- communication, promotion and dissemination of the event, through flyers, brochures, social media, web, press, TV and mailing lists;
- nr. 4 meal vouchers for each registration;
- n. 2 revenue stamps of €16.00 each, for the participation application and for the issuing of the authorization;
- participation in the buffet to greet exhibitors;
- payment of the single fee (formerly public land occupation tax) worth €16.20.

The participation fee does not include the exhibition structures (gazebo, table and bench).

The participant may use his/her own exhibition structure if it corresponds to the following measures:

- **White** gazebo measuring 3x3 m;
- Tables and benches to be positioned as desired within your exhibition space;
- Lamps within the indicated power limits.

In case the participant does not have them and within the registration deadline, he/she can request the facilities made available by the Organization:

- for a fee and until the available equipment runs out, with the following price list:
 - gazebo 3 x 3 m €30.00;
 - a set consisting of 1 table and 1 bench €10.00;
 - possible second bench €5.00;

The provision of such facilities will be **free** for participants coming from **more than 500 km** (calculated with Google maps), **only upon their explicit request** .

The number of gazebos , tables and benches guaranteed will be exclusively that requested in the registration form.

The availability of facilities requested subsequently cannot be guaranteed .

The participation fee of **Euro 130.00** (+ any cost of the required exhibition structures) must be paid after the communication of admission by the organizing secretariat, to guarantee presence at the event.

The payment must be made **within 15 days of receiving the letter of admission to the event**, via the PAGOPA portal.

Article 3 – Space allocation

The assignment of exhibition spaces is at the sole discretion of the Organization.

In case of cancellation by the participant, for any reason, the contribution paid will not be refunded.

Attendance at previous editions does not entitle you to participate or to be assigned the same place in subsequent editions.

Article 4 – Regulations on sales

Operators must be in possession of the qualification for trading in public areas:

- Authorization for trade in public areas of type A - parking
OR
- Authorization for trade in public areas of type B – itinerant
OR
- regular permit for occasional sales (identification card for participation in antique or collectors' markets or copy of the request for issue submitted to your municipality of residence) or self-certification of author of OPI (author of creative works of the mind)
OR
- self-certification of a sworn statement of possession of the moral requirements for carrying out the sales activity (for VAT holders).

The sales activity of one's own productions must comply with the current laws on tax and commercial matters.

The above releases the organizers from any liability in this regard.

Article 5 – Times and methods for setting up

You will be able to access your assigned space for the set-up on Friday 12 September from 2:00 pm to 3:00 pm.

Please note that each vehicle must be emptied immediately after unloading and parked in suitable spaces no later than 4pm on Friday 12 September .

In exceptional circumstances, **subject to prior agreement with the organizing secretariat** , it may be possible to request access to one's space for set-up on Saturday 13 September from 8.00 to 9.00 (in this case each vehicle must be cleared by 10.00).

You are invited to set up your space in an orderly fashion and without exceeding the assigned limits. It is recommended to cover the tables with cloths/tablecloths that make the presentation pleasant.

Article 6 – Times and behavior during the event

Opening Hours of Open Gates 2025:

Friday 12 September 2025 from 17.00 to 22.00

Saturday 13 September 2025 from 10.00 to 22.00

Sunday 14 September 2025 from 10.00 to 20.00

It is important to be present in the assigned seat at least 30 minutes before the official opening and to physically remain there throughout the opening hours of the event .

It is recommended to maintain decorum, do not abandon paper, cardboard or other materials, depositing waste in the appropriate collection points.

The event will be held even in case of bad weather, no alternative solution or expense reimbursement is foreseen.

Article 7 – Responsibilities of participants.

We decline any direct or indirect responsibility for any damage caused to people or things by anyone or however caused.

The participant is responsible for any damage caused to the assigned facilities, which in case of damage must be compensated.

Authorized personnel will monitor the event to ensure that these conditions of participation are respected.

During the night closing hours, each participant, at his/her own discretion, must ensure that his/her own material is secured.